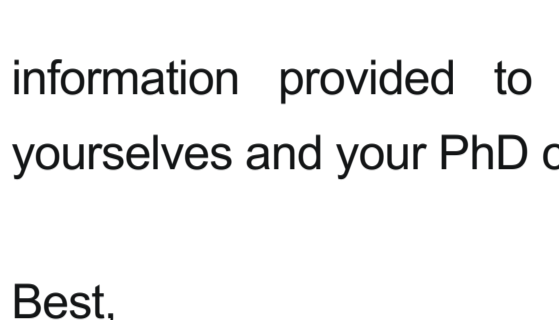




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## Introduction



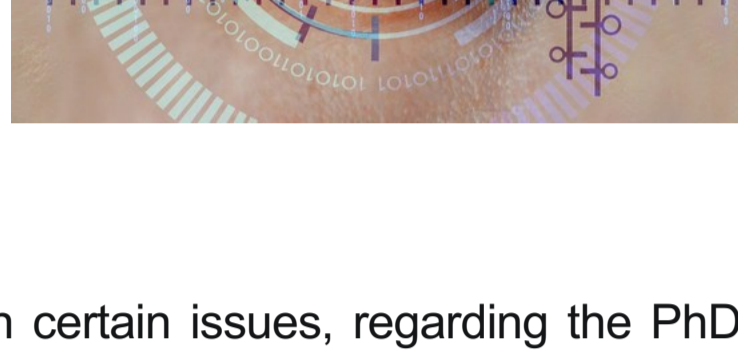
### Welcome to the Doctoral School Newsletter for PhD candidate supervisors!

In this newsletter we aim to keep you updated on the latest developments and initiatives pertinent to your role of supervisor of PhD candidates. This newsletter will be published every three months. We encourage you to actively engage with the content, share your feedback, and use the information provided to enhance the supervision experience for both yourselves and your PhD candidates.

Best,  
Saskia Hartog  
Manager Amsterdam UMC Doctoral School

## Visibility Doctoral School

The Doctoral School offers services for PhD candidates, but we would also like to be more visible for you, the supervisors.

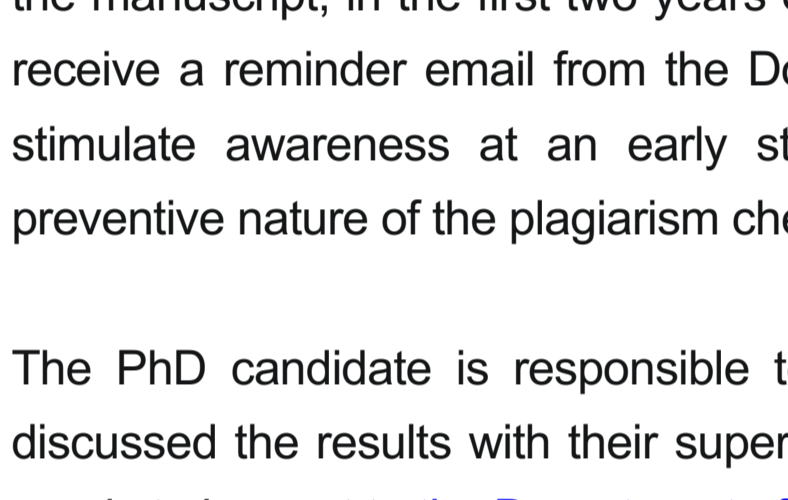


Our [Doctoral School website](#) provides you with information, to be found under the separate tab for supervisors.

If you would like to exchange matters on certain issues, regarding the PhD trajectory in which you are involved, you can contact [Saskia Hartog](#), Doctoral School manager, to make an appointment.

You can also [contact the Doctoral School](#) for general or more specific questions. If topics seem to be interesting for more supervisors, we will consider to address them (also) in a future newsletter.

## Only Relevant for VU PhD supervisors: Plagiarism check for VU PhD candidates



The tool iThenticate now is available to be used for VU PhD candidates to do a plagiarism check once a year.

For every Amsterdam UMC VU PhD candidate, who started their PhD trajectory on or later than 1 September 2022 it is mandatory to do a check on a first article or chapter of the manuscript, in the first two years of the trajectory. The PhD candidate will receive a reminder email from the Doctoral School to do this. The aim is to stimulate awareness at an early stage of the PhD trajectory through a preventive nature of the plagiarism check.

The PhD candidate is responsible to do a plagiarism check. After having discussed the results with their supervisor, the drawn up conversation report needs to be sent to [the Department of Doctorate Affairs](#), to have it uploaded in Hora Finita.

Check the Doctoral School website for more detailed information, the process outline, a report template and useful links: [Plagiarism check](#) (part Doctoral School website for supervisors), and [Plagiarism check Amsterdam UMC/VU PhD candidates](#).

**Questions?** Feel free to send an email to the [Key user iThenticate!](#)

**Note:** For UvA PhD candidates nothing changes, doing a plagiarism check on the complete thesis is mandatory. The Medical Library takes care of this. More information: [Submitting the manuscript - Amsterdam UMC/UvA](#).

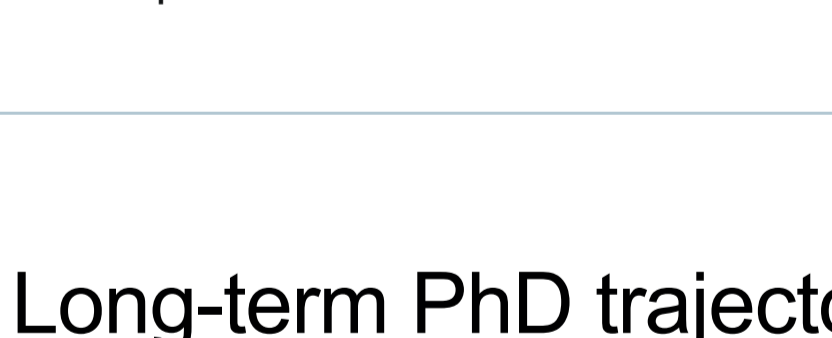
## PhD reimbursement after finishing a PhD trajectory

To remind you:



Some of the Amsterdam PhD candidates who have finished their PhD trajectory, have the right to claim an amount of 750 €, based on the [CAO Regulations](#), and all of them to claim a reimbursement of 500 €. How to claim the 500 € reimbursement is different for [Amsterdam UMC/UvA PhD Graduates](#) and for [Amsterdam UMC/VU PhD Graduates](#). Check the links!

## Affiliation UvA or VU in VU registration system Hora Finita



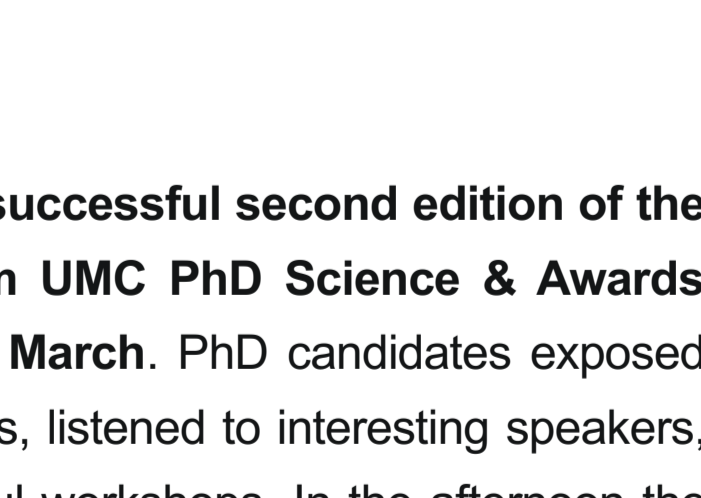
Currently, Amsterdam UMC colleagues who are involved in PhD trajectories as members of the supervision team or the doctorate committee, are all listed in the digital VU PhD registration system Hora Finita with VU affiliation, regardless of whether they are appointed to AMC/UvA or the VUmc/VU. We have noticed that this leads to misunderstanding.

We are pleased to inform you that this will be resolved in the coming months. As soon as the renewal of the personnel registration system will be completed, as well as the adjustment of Hora Finita, the correct affiliation will be stated.

We thank you for your understanding and patience!  
The department of Doctorate Affairs Team

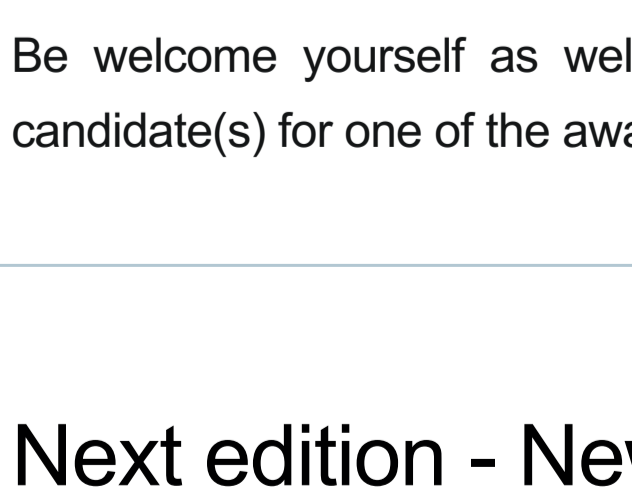
## Long-term PhD trajectories

Our administration shows that quite many PhD candidates take longer than 7 years to complete their trajectory.



We would like to investigate whether they are still actively working on their trajectory and analyze why they need this extra time. In the coming months we will send these PhD candidates and their supervisor a questionnaire.

## Amsterdam UMC PhD Science & Awards Day



We had a successful second edition of the Amsterdam UMC PhD Science & Awards Day last 8 March. PhD candidates exposed their posters, listened to interesting speakers, joined useful workshops. In the afternoon the annual prizes were awarded, including the PhD Scholarships.

Read the report and check the winners on the [Doctoral School Website](#).

Please encourage your PhD candidates to participate in the next year event on 7 March 2025. Be welcome yourself as well and do not hesitate to nominate your PhD candidate(s) for one of the awards (listed on the same webpage).

## Next edition - Newsletter Doctoral School for Supervisors

The next newsletter will be published in August 2024.

[More news or events?](#)