

Amsterdam Cardiovascular Sciences

ACS Out of the box grant application 2025

**Please send this form before Thursday October 30, 2025 at 11:00 hrs to** [**acs@amsterdamumc.nl**](mailto:acs@amsterdamumc.nl)

**1. PROJECT TITLE**

**2. CONTACT INFORMATION OF THE TWO MAIN APPLICANTS**

Name:

Email address:

Department:

Amsterdam UMC location:

Name:

Email address:

Department:

Amsterdam UMC location:

**3. PARTICIPATING INVESTIGATORS**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Position | Department – location AMC/VUmc | Hours/week |
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**4. BUDGET AND FINANCIAL PLANNING (max €50.000)**

Applicants may request a budget of up to **€50,000** for projects with a maximum duration of **two years**. As part of the application, applicants must provide a clear overview of the project’s financial planning, including how costs will be distributed over time.

The following points must be taken into account:

* **Annual allocation of costs:** The budget should specify which costs fall into which calendar year, based on the project’s start and end dates. Reimbursement of expenses will be made on the basis of actual costs incurred per calendar year, which must be invoiced to the grant provider (ACS) accordingly.
* **Departmental distribution of costs:** If applicants come from multiple departments, it must be clearly indicated which costs are allocated to which department.
* **Financial controller approval:** The budget must be prepared in consultation with, and approved by, the financial controller(s) of the department(s) of the main applicant(s).
* **Financial administration route:** The financial settlement (first money stream) will always take place via the applicant’s department or via **Research BV** (regardless of the department’s location; AMC/VUmc). Research BV will only be involved if new personnel are hired on the grant. In such cases, the financial controller of Research BV must also approve the budget.
* **Verification and approval:** Each application must include:
  + The **name and contact information** of the responsible financial controller(s); and
  + A **signature from the financial controller(s)** confirming that they have reviewed and approved the financial planning.

**5. SUMMARY OF THE PROJECT (MAX 100 words)**

*Please note that this summary will be used for communication purposes*

**6. PROJECT (MAX 2 PAGES)**

The following points must be taken into account:

* **Health care problem & background**
* **Main objective**
* **Brief research plan** (highlight excellence/innovative/translational aspects)
* **Embedding and contribution to Amsterdam UMC cardiovascular and translational research** (clinical-preclinical collaboration)
* **Future grant application and studies**

Describe which grant you intend to submit in the future and how this future application(s) will benefit from the proposed research when granted.

**7. CURRICULUM VITAE OF THE APPLICANTS**

*Include the CV of minimum 2 applicants and maximum 4 applicants (max 1 page per applicant)*

CVs should include the following:

* **Positions and honors**
* **Peer-reviewed publications of the last 5 years**
* **Research support over the last 5 years**

**8. REFERENCES**