

Submit a proposal to appoint the members of the Doctorate Board VU/VUmc

For whom: PhD candidates whose manuscript has been uploaded in Hora Finita
Aim: Appoint members of doctorate board to assess the manuscript qualitatively as a whole

Section 4, article 13 of the Doctorate Regulations VU University deals with the composition of the Doctorate Board for assessing the manuscript (download to DR VU below)

Requirements & instructions for composition of the Doctorate Board:

General:

- The Doctorate Board should be composed meeting the description in the Doctorate Regulation, art. 13
- The members of the Doctorate Board are Full Professors and/or have obtained a PhD or Doctorate. At least two committee members are Full Professors and the majority have ius promovendi
- The Doctorate Board will be chaired by a Full Professor who is affiliated with the University or another staff member of the University who has ius promovendi, or a Professor occupying an endowed chair at the University
- The supervisor and co-supervisor may not be members of the Doctorate Board.

Specific: composition of the Doctorate Board:

- At least five members, including at least one man and one woman
- At least one member (and no more than two members), associated with the faculty
 - No more than one of these members must be a member of the supervisor's work unit
- At least two members of the Board are affiliated with a university other than the university that is to confer the degree (including double degrees)
 - These external members may not have co-authored articles that are included in the PhD candidate's dissertation
 - Exceptions can be made for special cases, following a reasoned proposal made by the supervisor and following written consent from the Dean
 - A condition is that a maximum of one member of the Doctorate Board is co-author of a maximum of one article that is included in the dissertation.

Next steps:

The Office of Doctorate Affairs VUmc (Bureau Promotiezaken) as well as the dean assess the composition of the Doctorate Board. In case this does not meet the Doctorate Regulations, it has to be improved. After approval all the members will receive an email from Hora Finita, with a hyperlink to and the request to assess the manuscript.

Download:

[Doctorate Regulations \(EN\)](#)